

**Concepts Charter School  
Board of Trustees Meeting  
October 25, 2023  
Immediately Following 5:00 P.M. Work Session  
Global Concepts Charter School  
1001 Ridge Road  
Lackawanna, New York 14220**

**AGENDA**

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at Global Concepts Charter School, 1001 Ridge Road, Lackawanna, New York 14218, and called to order by Chairman Dawan Jones at 5:42 p.m.

Establish a quorum.

Present: Dawan Jones, Anthony DeMarco, Suzie Mazella, Daniel Wilczewski, William Kruger

Excused: Antonio Estrada

Absent:

Other Attendees: Tracy McGee, CEO  
Barry Schaub, Jr., Elementary Principal  
Tralina Middlebrooks, High School Principal

A quorum has been established.

Suzie Mazella made a motion to accept the agenda as presented Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

New Business

**Principals' Reports**

Suzie Mazella made a motion to receive and file the Principals' Reports as presented in the Board packet. Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Kruger	Yes
------------	-----

Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

**Item #2 – Secretary’s Report**

Anthony DeMarco presented the Secretary’s report referring to information that all Board members received in the monthly Board packet. Suzie Mazella made a motion to accept the Secretary’s report as presented. Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

**Item #3 – Treasurer’s Report**

William Kruger presented the Treasurer’s report referring to information all Board members received in their monthly Board packet. Suzie Mazella made a motion to accept the Secretary’s report as presented Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

**Item #4 – Special Meeting Minutes dated September 27, 2023**

Suzie Mazella made a motion to accept the regular monthly minutes dated September 27, 2023. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

**Operations:**

Daniel Wilczewski made a motion to approve Busy Beaver Lawn & Garden for snow removal at Abbott Road, Ridge Road and Johnson Street as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to extend the contract with Kirisits & Associates through June 30, 2026 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Proposal for afterschool clubs, board game clubs, committee and mentor assignments for the 2023-2024 school year as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve the Theater budget request as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

**Personnel:**

William Kruger made a motion to accept the following resignations as recommended by the CEO and Chairman:

- Bailey Buckley – K-8 Substitute – effective October 11, 2023
- Haydee Rodriguez – K-8 Monitor – effective October 10, 2023
- Jennifer Colby - K-8 Substitute – effective October 5, 2023

- Melissa Sandusky – K-8 SpEd - effective November 1, 2023

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve the following emergency conditional appointments, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Amanda Vitale – K-8 Monitor – effective October 2, 2023
- Christy Ford – HS SpEd Teacher – effective October 4, 2023
- Fierra Green – HS Monitor – effective October 20, 2023
- Donna Perry – K-8 Monitor – effective October 24, 2023
- Kia Walker – HS Guidance Counselor – effective October 24, 2023
- Avienne Golden – HS Monitor - effective October 26, 2023

Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

**Vendors:**

Suzie Mazella made a motion to approve the following new vendors as recommended by the CEO and Chairman::

- Sysco Corp. – Food Vendor for the Culinary Program
- National Archery in School Program
- Stan Martin Consulting LLC Collaboration – HS workforce development

Motion seconded by William Kruger. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve new vendor Proper Stripe for striping parking lots in the amount not to exceed \$3,650.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes

Ms. Mazella Yes  
Mr. Wilczewski Yes

Motion passed.

Motion to approve new vendor Perry Ground for Native American storytelling presentations Grades 4-8 in the amount not to exceed \$1,000.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Kruger Yes  
Mr. DeMarco Yes  
Ms. Mazella Yes  
Mr. Wilczewski Yes

Motion passed.

Suzie Mazella made a motion to approve Ade Jembe Fola for African Drumming performances at K-8 in the amount not to exceed \$1,400.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Kruger Yes  
Mr. DeMarco Yes  
Ms. Mazella Yes  
Mr. Wilczewski Yes

Motion passed.

Suzie Mazella made a motion to approve School Nurse Supply to replace obsolete AED in K-8 café and new pads for current AEDs in the amount not to exceed \$2,616.00 as recommended by the CEO and Chairman. Motion seconded William Kruger. Motion roll call as follows:

Mr. Kruger Yes  
Mr. DeMarco Yes  
Ms. Mazella Yes  
Mr. Wilczewski Yes

Motion passed.

Suzie Mazella made a motion to approve Mazza Mechanical Services, Inc. for the air conditioner in the HS gym in the amount not to exceed \$1,842.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Kruger Yes  
Mr. DeMarco Yes  
Ms. Mazella Yes  
Mr. Wilczewski Yes

Motion passed.

Suzie Mazella made a motion to approve Property Accents for work at 1001 Ridge Road in the total amount not to exceed \$10,380.00 as recommended by the CEO and Chairman:

- 9/12/23 – remove bush, cut down trees and branches (\$1,500.00)
- 9/12/23 – remove debris around retention pond, edges of fence (\$3,580.00)
- 10/4/23 – Excavation of clogged drain pipe (\$1,720.00)
- 10/5-23 – tree and debris removed from slope right side of Ridge (\$3,580.00)

Motion seconded by William Kruger. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Harter Secrest & Emery for professional services through August 31, 2023 in the amount not to exceed \$4,980.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Kirisits & Associates for July 2023 billing in the amount not to exceed \$11,310.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

### **Additional Information**

No points of order per Board Clerk

### **Public Participation**

Questions from the public were heard and answered.

### **Adjourn**

Anthony DeMarco stated that all items on the Global Concepts Charter School agenda for the October 25, 2023 Board meeting have been complete and he made a motion to adjourn. Motion seconded by Suzie Mazella. Motion passed by voice vote. Meeting adjourned at 5:51 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

---

Anthony DeMarco, Secretary  
GCCS Board of Trustees