

**Concepts Charter School  
Board of Trustees Meeting  
November 29, 2023  
Immediately Following 5:00 P.M. Work Session  
Global Concepts Charter School  
1001 Ridge Road  
Lackawanna, New York 14220**

**AGENDA**

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held on Zoom from Lackawanna, New York 14218 and called to order by Chairman Dawan Jones at 5:53 p.m.

Establish a quorum.

Present: Dawan Jones, Anthony DeMarco, Antonio Estrada, Suzie Mazella, Daniel Wilczewski, William Kruger

Excused:

Absent:

Other Tracy McGee, CEO  
Attendees: Barry Schaub, Jr., Elementary Principal  
Tralina Middlebrooks, High School Principal

A quorum has been established.

Antonio Estrada made a motion to accept the agenda as presented Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

New Business

**Principals' Reports**

Suzie Mazella made a motion to receive and file the Principals' Reports as presented in the Board packet. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
-------------	-----

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

**Item #2 – Secretary’s Report**

Anthony DeMarco presented the Secretary’s report referring to information that all Board members received in the monthly Board packet. Suzie Mazella made a motion to accept the Secretary’s report as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

**Item #3 – Treasurer’s Report**

William Kruger presented the Treasurer’s report referring to information all Board members received in their monthly Board packet. Suzie Mazella made a motion to accept the Treasurer’s report as presented Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

**Item #4 – Special Meeting Minutes dated October 25, 2023**

Suzie Mazella made a motion to accept the regular monthly minutes dated October 25, 2023. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

**Operations:**

Antonio Estrada made a motion to approve Kitisits & Associates to renew understanding of services from June 30, 2024 to June 30, 2026 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve Erie 1 BOCES for adjustment 2023-2024 budget for 35 days of professional development from ESSER Funds in the amount not to exceed \$33,687.50 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve Notable, Inc. (Kami) for renew current license, includes PD I the amount not to exceed \$5,961.60 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve Accelerate Learning, Inc. for Grades 7/8 science student online access in the amount not to exceed \$1,431.64 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve BrainPop for a subscription supplement for science and social studies in the amount not to exceed \$3,605.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve Follett School Solutions, LLC for Destiny software renewal in the amount not to exceed \$1,927.66 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve Singer Kitteridge for K-8 and HS equipment from Cafeteria Account in the total amount not to exceed \$27,964.60 as recommended by the CEO and Chairman.

- K-8 Reach-in freezer (\$7,978.00)
- HS Reach-in freezer (\$7,978.00)
- K-8 Work tables (\$4,153.00)
- HS Milk cooler (\$4,544.00)
- K-8 and HS split cost (\$3311.60)

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

**Personnel:**

William Kruger made a motion to accept the following resignations as recommended by the CEO and Chairman:

- Gina Vigorito – HS Cleaner – effective October 30, 2023
- Lianne Naples – HS Cleaner – effective October 30, 2023
- Deanna Maley – Senior Human Resources Specialist – effective December 1, 2023

- Tralina Middlebrooks – High School Principal – effective December 2, 2023
- Amanda Vitale – K-8 Monitor – effective November 15, 2023
- Jessie Dixon – HS ELA Teacher – effective December 15, 2023

Motion seconded by Anthony DeMarco and Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve the following emergency conditional appointments, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Kimberly Phillips – K-8 Monitor – effective November 3, 2023
- Kia Walker – HS Guidance Counselor – effective November 9, 2023
- Suzanne Felli – HS Math Teacher – effective November 20, 2023
- Anthony Clemons – HS Cleaner – effective November 13, 2023
- Kelly Repaci – K-8 Non-certified Substitute – effective November 30

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve the following personnel changes as recommended by the CEO and Chairman:

- Melissa Sandusky – K-8 SpEd – resignation date from November 1, 2023 to October 27, 2023
- Rolando Pena – HS Maintenance – Part Time to Full Time – effective November 30, 2023
- Amatullah Muflahi – K-8 Substitute to Long Term Sub – effective October 24, 2023

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

**Vendors:**

Suzie Mazella made a motion to approve the following new vendors as recommended by the CEO and Chairman:

- NYSUT Education & Learning Trust – ENL Training
- Tom Cavanagh Design – Logo work
- Pound Rockout Workout, LLC – New curriculum for K-8 PE and elective classes
- The Art of Education University – One year personalized staff development
- Hyatt’s All Things Creative – Art supplies
- Maxim Healthcare Staffing Educational Services

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Personal Touch Food Service, Inc. for September teacher dinners in the amount not to exceed \$1,247.29 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve CardiacLife for AED and mask for 1159 Abbott Road in the amount not to exceed \$1,496.95 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Mazza Mechanical Services, Inc. for K-8 thermostat and unit repair in the amount not to exceed \$1,724.75 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Mr. Wilczewski Yes

Motion passed.

Suzie Mazella made a motion to approve Lakeshore Learning Materials for Grade 2 five tables (\$1,776.75) and kindergarten mobile group table and easel (\$1,624.20) in the total amount not to exceed \$3,400.95 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Kirisits & Associates for August 2023 billing in the amount not to exceed \$13,270.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

### **Additional Information**

No points of order per Board Clerk

Student of the Month Awards for November 2023

Kindergarten, nominated by Mrs. Sander – Tiffany Huggler  
Kindergarten, nominated by Ms. Johnson – Zaylee Coble  
Kindergarten, nominated by Ms. Moulton – Kash Evans  
Grade 1, nominated by Ms. Schneggenburger – Raegan Mortellaro  
Grade 1, nominated by Mrs. Schlager – Zainah Ceesay  
Grade 1, nominated by Mrs. Brown – Julian Morales Patterson  
Grade 2, nominated by Ms. Tasca – Murad Almuganahi  
Grade 2, nominated by Ms. Will – Hamood Alrayahsi  
Grade 2, nominated by Mrs. Dent – Aleeza Tahir  
Grade 3, nominated by Ms. McDonald – Sahir Kahn  
Grade 3, nominated by Mrs. Werner – Adam Alqadhi  
Grade 4, nominated by Ms. Jeanette – Leena Nagi  
Grade 5, nominated by Mrs. Mullen – Giovanni Martinez  
Grade 5, nominated by Mrs. Ptak – Suad Mohamed

Grade 6, nominated by Ms. Kumro – Chance Nadolski  
Grade 6, nominated by Ms. Muflahi – Noor Ahmed  
Grade 7, nominated by Mr. Davila – Stephanie Pham  
Grade 7, nominated by Middle School Teachers – Raina Alomary  
Grade 7, nominated by Middle School Teachers – Ameena Mohamed  
Grade 7, nominated by Middle School Teachers – Salem Abdulqwi  
Grade 8, nominated by Middle School Teachers – Michael Mulzac  
Grade 8, nominated by Middle School Teachers – Jakayla Seay  
Grade 8, nominated by Middle School Teachers – Semaa Albahrazawi  
Grade 5/6 Elective, nominated by Ms. Throm – Mariah Stephenson  
Grade 7/8 Elective, nominated by Mrs. Urbank – Kaleah Whigham  
Grade 7/8 Elective, nominated by Ms. Throm – Gamilah Umar  
Band Elective, nominated by Mrs. LaBounty – William Rager  
Arabic, nominated by Mrs. Khoury – Ahmed Alagi  
Arabic, nominated by Mrs. Hamady – Sumaya Awas  
Library/STEM, nominated by Mrs. Murtha - Serenity Martinez  
Counselors, nominated by Ms. Boals – Mohamed Nagi  
Math AIS, nominated by Mrs. Dietz – Jamal Vick  
Special Achievement (SpEd), nominated by Ms. Tallman – Kareem Albaadani

### **Public Participation**

Questions from the public were heard and answered.

### **Adjourn**

Anthony DeMarco stated that all items on the Global Concepts Charter School agenda for the November 29, 2023 Board meeting have been complete and he made a motion to adjourn. Motion seconded by Suzie Mazella. Motion passed by voice vote. Meeting adjourned at 6:11 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

---

Anthony DeMarco, Secretary  
GCCS Board of Trustees