

**Concepts Charter School
Board of Trustees Meeting
February 28, 2024
Global Concepts Charter School
1001 Ridge Road
Lackawanna, New York 14218
Immediately Following 5:00 P.M. Work Session**

MINUTES

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at Global Concepts Charter School, 1001 Ridge Road, Lackawanna, New York 14218 and called to order by Chairman Dawan Jones at 5:37 p.m.

Establish a quorum.

Present: Dawan Jones, Anthony DeMarco, Antonio Estrada, Suzie Mazella, William Kruger

Excused: Daniel Wilczewski

Absent:

Other Attendees: Tracy McGee, CEO
Barry Schaub, Jr., Elementary Principal
Christina Evans, High School Principal
Lynda Spahr, Board Clerk

A quorum has been established.

Suzie Mazella made a motion to accept the agenda as presented Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Motion passed.

February K-8 Student of the Month Awards presented by K-8 Principal, Barry Schaub based on the GATOR trait of Optimism:

ELN, nominated by Mrs. Sprowal – Asad Albaneh

ELN, nominated by Mrs. Sprowal – Wathig Alwagdi

These additional students were not present, but acknowledged:

Kindergarten, nominated by Mrs. Sander– Maya Saeed

Grade 1, nominated by Ms. Schneggenburger – Blake McGuire

Grade 3, nominated by Mrs. Harrington – Diana Ezzeddine
Grade 3, nominated by Ms. McDonald – Isabella Carcione
Grade 6, nominated by Mrs. Kumro– Quinten Minor
Special Achievement, nominated by Ms. Tallman – Amariana Leonard

New Business

Principals’ Reports

Suzie Mazella made a motion to approve the Principals’ Reports as presented in the Board packet. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Motion passed.

Item #2 – Secretary’s Report

Anthony DeMarco presented the Secretary’s report referring to information that all Board members received in the monthly Board packet. Suzie Mazella made a motion to accept the Secretary’s report as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Motion passed.

Item #3 – Treasurer’s Report

William Kruger presented the Treasurer’s report referring to information all Board members received in their monthly Board packet. Suzie Mazella made a motion to accept the Secretary’s report as presented Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Motion passed.

Item #4 – December 20, 2023 (held January 10, 2024) Special Meeting minutes and January 24, 2024 Regular Monthly minutes.

Suzie Mazella made a motion to accept the December 20, 2023 Special Meeting minutes (held January 10, 2024) and for the January 24, 2024 Regular monthly meeting. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Motion passed.

Operations:

Antonio Estrada made a motion to approve BLX bond related yearly invoice in the amount not to exceed \$2,300.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Motion passed.

Antonio Estrada made a motion to approve DocDeanna Enterprises for consulting services, February 1, 2024 to June 30, 2024 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Motion passed.

Antonio Estrada made a motion to approve DocuPhase LLC for annual subscription renewal for Business Office software in the amount not to exceed \$3,587.50 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Motion passed.

Antonio Estrada made a motion to approve Eaton Office Supply for new culinary building rooms and dining area (\$5,476.60) and equipment (\$117,361.06) in the total amount not to exceed \$122,837.69 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Motion passed.

Personnel:

Suzie Mazella made a motion to accept the following resignations as recommended by the CEO and Chairman:

- Arielle Mendelson – K-8 Floating Teacher – effective February 12, 2024
- Spencer Lee – HS Literacy Specialist – effective March 2, 2024
- Rahena Begum – K-8 Monitor – effective February 9, 2024
- Cassandra Webster – K-8 Substitute – effective February 6, 2024

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Motion passed.

Suzie Mazella made a motion to approve the following emergency conditional appointments, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Melissa Fromm – Grade 7 SpEd Teacher – effective February 2, 2024
- Daniella Brawer – Kindergarten SpEd – effective January 29, 2024
- Khansaa Mahmood – K-8 Non-Certified Substitute – effective February 5, 2024
- Laura Morrison – HS Cleaner – effective January 9, 2024
- Thomas Muecke – K-8 Non-Certified Substitute – effective February 27, 2024
- Sarah Piatek – HS Monitor – effective February 23, 2024
- David Internicola – HS ELA Teacher – effective March 4, 2024
- Erin Dunn – K-8 Non-Certified Substitute – effective February 2, 2024 – resignation accepted effective February 9, 2024

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Motion passed.

Suzie Mazella made a motion to approve the following position change as recommended by the CEO and Chairman:

- Erin Meskill– from K-8 Long Term Sub to K-8 SpEd Teacher – effective November 9, 2023
- James Bittler – from HS substitute teacher to HS ISS Teacher – effective January 29, 2024

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Motion passed.

Vendors:

William Kruger made a motion to approve new vendors as recommended by the CEO and Chairman:

- Northtown Music – Instrument purchase and repair
- Glenn Colton Shows – K-2 and 3-5 musical concerts

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Motion passed.

William Kruger made a motion to approve new vendor Zeak Home Improvement for repairing storm damaged gutters at the Fine Arts building in the amount not to exceed \$3,800.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Motion passed.

William Kruger made a motion to approve new vendor Nickel City Reptiles and Exotics for K-8 animal presentations in the amount not to exceed \$1,650.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Motion passed.

William Kruger made a motion to approve Hilbert College for the HS graduation ceremony in the amount not to exceed \$1,176.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Motion passed.

William Kruger made a motion to approve Harter Secrest & Emery for professional services through December 31 2023 in the amount not to exceed \$2,550.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Motion passed.

William Kruger made a motion to approve Hodgson Russ for professional services (\$1,735.50) and (\$4,943.00) in the total amount not to exceed \$6,678.50 are recommended by the CEO and Chairman. Motion seconded by Suzie Mazella and Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Motion passed.

William Kruger made a motion to approve Sub-City Electrical, Inc. for electrical work in the HS kitchen (\$1,180.00) and K-8 kitchen (\$1,180.00) in the total amount not to exceed \$2,360.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Motion passed.

William Kruger made a motion to approve Mazza Mechanical Services, Inc. for K-8 controls assessment (\$3,134.05), replace Middle School controls (2,416.00), and HS roof top unit repair (\$1,397 05) in the total amount not to exceed \$6,947.55 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
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Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Motion passed.

William Kruger made a motion to approve Kirisits & Associates for November 2023 (\$6,385.00), and December 2023 (\$4,505.00) billing in the total amount not to exceed \$10,890.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Motion passed.

Additional Information

No points of order per Board Clerk

Public Participation

There were no questions from the public..

Adjourn

Anthony DeMarco stated that all items on the Global Concepts Charter School agenda for the February 28, 2024 Board meeting have been complete and he made a motion to adjourn. Motion seconded by Suzie Mazella. Motion passed by voice vote. Meeting adjourned at 5:48 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

Anthony DeMarco, Secretary