

**Concepts Charter School
Board of Trustees Meeting
March 27, 2024
Global Concepts Charter School
1001 Ridge Road
Lackawanna, New York 14218
Immediately Following 5:00 P.M. Work Session**

MINUTES

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at Global Concepts Charter School, 1001 Ridge Road, Lackawanna, New York 14218 and called to order by Vice Chairman Antonio Estrada at 5:09 p.m.

Establish a quorum.

Present: Anthony DeMarco, Antonio Estrada, Suzie Mazella, Daniel Wilczewski, William Kruger

Excused: Dawan Jones

Absent:

Other Attendees: Tracy McGee, CEO
Barry Schaub, Jr., Elementary Principal
Christina Evans, High School Principal
Lynda Spahr, Board Clerk

A quorum has been established.

Suzie Mazella made a motion to accept the agenda as presented Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

New Business

Principals' Reports

Suzie Mazella made a motion to approve the Principals' Reports as presented in the Board packet. Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Item #2 – Secretary’s Report

Anthony DeMarco presented the Secretary’s report referring to information that all Board members received in the monthly Board packet. Suzie Mazella made a motion to accept the Secretary’s report as presented. Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Item #3 – Treasurer’s Report

William Kruger presented the Treasurer’s report referring to information all Board members received in their monthly Board packet. Suzie Mazella made a motion to accept the Secretary’s report as presented Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Item #4 – Regular Meeting Minutes dated February 28, 2024

Suzie Mazella made a motion to accept the February 28, 2024 regular monthly meeting. Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Operations:

Daniel Wilczewski made a motion to approve Nearpass & Koegel PLLC for services through March 1, 2024 in the amount not to exceed \$8,775.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Meridian IT, Inc. for administrative training and audit of the phone system in the amount not to exceed \$1,200.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Personnel:

Anthony DeMarco made a motion to accept the following resignations as recommended by the CEO and Chairman:

- Dawn Cook, 3/4 Math AIS Teacher – effective March 29, 2024
- Laura Morrison – HS Cleaner – effective March 27, 2024

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Anthony DeMarco made a motion to approve the following emergency conditional appointments, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- David Internicola – HS ELA Teacher – effective March 4, 2024
- Audra Hazelton – Grade 3 Teacher –, effective March 15, 2024
- Deasha Wachman – K-8 School Counselor – effective date TBD
- Noria Mogannahi – HS Non-certified Substitute – effective date TBD
- Monica Stringham – HS Math AIS – 24-25 School year – date TBD

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes

Mr. Wilczewski Yes

Motion passed.

Anthony DeMarco made a motion to approve termination of KN at K-8 effective March 25, 2024 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Vendors:

William Kruger made a motion to approve the following new vendors as recommended by the CEO and Chairman:

- Brendan Didio for fight choreography and instruction for HS Robin Hood performance
- HON for Culinary building supplies

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve new vendor It Fitz Concrete LLC for repairs to K-8 concrete in the amount not to exceed \$3,050.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve new vendor Servpro for cleaning and deodorizing K-8 rooms 302, 303, 304, A, and B in the amount not to exceed \$20,811.16 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve Singer Kettridge for a HS refrigerator in the amount not to exceed \$6,467.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Kohler Awning to replace the awning in the amount not to exceed \$3,676.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve Hodgson Russ for professional services in the amount not to exceed \$4,777.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Mazza Mechanical Services, Inc. for K-8 heat controls in the amount not to exceed \$1,641.74 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Kirisits & Associates for January 2024 billing in the amount not to exceed \$4,120.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Kruger	Yes
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Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Additional Information

No points of order per Board Clerk

March K-8 Students of the Month, based on the GATOR trait Safety

Kindergarten, nominated by Mrs. Sander – Da’Laya James
Kindergarten, nominated by Mrs. Hayes – Reina Jaworski
Grade 1, nominated by Mrs. Brown – Noura Mohsin
Grade 1, nominated by Ms. Schneggenburger – Reyga Almulaiki
Grade 2, nominated by Ms. Tasca – Khayden Trent
Grade 3, nominated by Ms. McDonald – Zahra Juran
Grade 3, nominated by Mrs. Harrington – Adrian Garcia
Grade 4, Nominated by Mrs. Joyce – Trezure Benton
Grade 5, nominated by Mrs. Mullen – Aiden Mateo
Grade 5, nominated by Mrs. Winkler – Amileo Rosa
5/6 Electives, nominated by Mrs. LaBounty – Aisha Leach
7/8 Electives, nominated by Mrs. LaBounty – Mustafa Alwan
Violin, nominated by Ms. Savka – Dolores Humau
Arabic, nominated by Mrs. Khoury – Ami Ceesay
Counselors, nominated by Ms. Boals – Riley Atkins
ENL, nominated by Mr. Alberts – Maha Albadi
ELA, Nominated by Mr. McCarthy – Farah Alsayed

The Board and audience congratulated the winners.

Public Participation

Questions from the public were hear and answered.

Adjourn

Anthony DeMarco stated that all items on the Global Concepts Charter School agenda for the February 28, 2024 Board meeting have been complete and he made a motion to adjourn. Motion seconded by Suzie Mazella. Motion passed by voice vote. Meeting adjourned at 5:48 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

Anthony DeMarco, Secretary